

RULES AND REGULATIONS

1. Every Student of the college is bound by the rules & regulations regarding the general behavior conduct and discipline.
2. Students are required to dress in accordance with the dress code rules of the college in tune with approved etiquette while attending classes, meeting and college functions.
3. The working day is divided into two sessions. The morning session falls from 9:00am to 1.00pm and the afternoon session between 2.00pm and 4.00 pm.
4. Students should respect and obey the instructions of their Lecturers/Staff members of the College at all time.
5. Though the College is not responsible for the conduct of its students outside the premises, the Principal may take cognizance of any serious misconduct of the students for their indisciplinary and unlawful activities outside the college campus that adversely affect the image of the college and suitable penalty may be imposed against them.
6. Students should not join to any Clubs or Associations without the permission of the principal.
7. Students of the College are not allowed to play in any external team against the College without prior permission of the Principal.
8. Silence must be maintained in the class rooms, Library, Reading room and corridors of the college.
9. No student is allowed to attend any class other than the allotted class as per the time table fixed.
10. Irregularity in attendance, discourtesy towards staff in word or act, neglect of work, habitual absentees, obscenity in word or act are punishable by temporary or permanent dismissal.
11. The use of tobacco and other intoxicating substance/drinks in any form is forbidden in the premises of the college.
12. Students are expected to participate in the co-curricular and extra -curricular activities of the College.
13. Students are not allowed to take part in political agitation directed against management, the authority or Government. They are also forbidden from participating in any public movement without the permission of the Principal.
14. The academic rules and regulations framed by the Principal and the college Governing Council from time to time shall have to be strictly adhered by the students of the College.
15. No meeting or party should be held in the College premises without the prior approval of the principal.

16. Absence from college examinations and class tests will be seriously dealt with.
17. In curricular studies, assignment are compulsory and every student has to maintain the assignment records in each of the subject of study and submit the assignment records as and when demanded by the Principal or the Lecturer concerned.
18. Disfiguring walls, tables, desks, benches, etc., is strictly prohibited and are punishable with heavy penalty.
19. Wilful damages to the property of the College, books, electric appliances/instruments etc., will have to be paid for, Such loss/damage will have to be made good by the students of the class concerned or by all the students of the class concerned as the case may be. The decision of the Principal is final in these matters.
20. No student shall enter the class or leave the class without the permission of the Lecturer concerned.
21. Students are not allowed to organize picnics or tours on their own. However, they will be allowed to conduct with the prior permission of the Principal and with their parents consent in writing.
22. Letters addressed to the students of the College are subject to the scrutiny of the Principal.
23. Students are always welcome to approach the Principal and staff for any help connected with their studies and other Academic matters. They shall not, however, enter the Principal's Chamber/Office or the Departments with out prior permission.
24. Parents/Guardians of the students are advised to keep vigil over their children, wards and keep up healthy relationship with the Institution.
25. Purity and sanctity of the College atmosphere has to be maintained by every Student of the college. Students should not invite any outsider to the College functions without the prior permission of the Principal.
26. On the stroke of second bell the students must assemble in the concerned classes and observe the prayer. When the Lecturer enters the classroom on the stroke of third bell, all the students shall rise and remain standing till they are asked to sit.
27. Parents or Guardian, relatives or friends of the students are not allowed to meet them when the classes are in progress.
28. Those students who abstain from the class continuously for 3 periods without the permission of the Principal will not be permitted to attend the classes unless they meet the Principal with their parent /guardian.
29. The use of Mobile (Cell) Phones are strictly prohibited inside the college.
30. Students who disobey the orders of the Lecturers and Principal are subjected to disciplinary action.

The Pre-University College imparts instruction in the following Courses
COURSES OFFERED

PUC (I and II year) ARTS, COMMERCE & SCIENCE

ARTS

History, Economics, Political Science and Sociology (HEPS)

COMMERCE

Statistics, Economics, Business Studies, Accountancy (SEBA)

Computer Science, Economics, Business Studies, Accountancy(CEBA)

SCIENCE

Physics, Chemistry, Mathematics, Biology (PCMB)

Physics, Chemistry, Mathematics, Computer Science (PCMC)

LANGUAGE OFFERED

English and Hindi / Kannada

ELIGIBILITY

Those who have passed SSLC/CBSC/ICSE or any other equivalent examination recognized by the respective State Boards.

HOW TO APPLY

The students who want to apply for a seat in the two-year Pre-University Course can procure the application form from the College Office.

The form must be filled completely and then submitted at the College Office, along with a payment of the registration fees in cash within 2 days of the announcement of the SSLC results by the Karnataka Board.

Notice regarding the procedure of admission and the documents required will be put on the notice board.

Admission & Tuition Fees 2017-18

I & II PUC (Arts, Commerce & Science).

Sl.No.	Details of the Fee	Amount (Rs.)
1.	Application Fees	100.00
2.	Registration Fees	168.00
3.	Tuition Fees	1,330.00
4.	Admission Fees	50.00
5.	Sports Fees	84.00
6.	Co-Curricular or Cultural Activity	67.00
7.	Library Fees	120.00
8.	PU Sports registration Fees	24.00
9.	K.S.S.W.F.	25.00

10.	K.S.T.W.F.	25.00
11.	Water and electricity Fees	24.00
12.	Toilet Maintenance	24.00
13.	Fees	10.00
14.	Scouts and guides	20.00
15.	Flag Fees	
16.	PUE Board Fees	35.00
TOTAL		2171.00

College fees is subjected to be changed according to the courses.

NOTE:

1. I PUC Laboratory Fees Rs. 336/- & II PUC Laboratory Fees Rs.336/-
2. Ist Examination Fees Annual Rs.252/-
3. 2nd Examination Fees Annual Rs.450/-

Students leaving the college in the middle of the year shall pay entire fee pre-scribed for the whole academic year.

The Prescribed fees should be paid on or before the scheduled date failing to which a fine of Rupee One shall be collected per day for ten days from the scheduled date after which the name will be struck off from the rolls of the College.

FEATURES & FACILITIES:

- Campus is located in nature's peaceful environment.
- Well qualified and young dynamic teaching staff.
- Student clubs like science club, eco club, commerce club, cultural association etc...
- Personal counseling will be done for all students, every month by the faculty of the college duly involving Teachers - Parents Association.
- Special coaching provided to students for preparing them to succeed in the competitive exams like CET / NEET / K-MAT / AIEEE.
- Remedial classes are conducted for academically weak students.
- Modern & well equipped hostel facilities for boys & girls.
- Educational tours, field trips, company visits are conducted every year.
- Good opportunity for students to participate in sports & cultural competitions.
- Good coaching and training offered in sports & cultural competitions.
- Free health check up facility is available.

SPECIAL BENEFITS:

- Scholarship is provided to students who score above 90% mark in SSLC/CBSE/ ICSE.
- Scholarship is provided to students selected under sports category.
- Top performers in final examination will get special rewards.

STUDENT COUNCIL

The Student Council of the College is formed by the Principal in consultation with the Student Welfare Officer and the Staff member's in-charge of the various Associations.

LIBRARY

1. The College Library is kept open on all working days from 9.00am to 5.00 pm
2. Strict silence is to be maintained in the Library
3. The books borrowed from the library can be kept only for a week
4. Sub-lending of books is strictly prohibited
5. Any damages to the books which are in the borrower's custody will have to be made good and if a book is lost the current price of the book with prescribed penalty should be paid
6. A fine of Rupee One per day is charged for a book returned after the due date.
7. If the due date falls on holiday, the book is to be returned on the following day
8. The books issued to the student may be recollected at any time.
9. Card catalogue has been introduced and the students are requested to make full use of it
10. If you have any clarification or doubts, consult the Librarian who will be happy to guide you.

GENERAL

The working hours of the College are as follows

Forenoon: 9.00 am to 1.00pm

Afternoon: 2.00 pm to 4.00 pm

1. However, special classes may be held beyond the prescribed working hours, if necessary
2. Student coming late should not enter the class without the permission of the Lecturer concerned.
3. Attendance is taken at the beginning of each period. A student who is not in the class at the commencement of each period will be marked absent for that period.
4. Attendance at special classes which may be conducted by the Lecturer is compulsory. Attendance at such classes will be recorded by the Lecturer.
5. A student requiring leave for a class should apply for in person to the concerned Lecturer before the commencement of the lecturer.
6. A student should earn 75% of attendance in each subject during the academic year.

COLLEGE TESTS AND EXAMINATIONS

Attendance is compulsory for all tests and examinations conducted by the College at regular intervals.

IDENTITY CARD

Every student must possess Identity Card issued by the College. It should be brought to the College every day. Identity Card should be properly preserved and retained throughout the academic career of the student.

GAMES, SPORTS AND MEDICAL EXAMINATION

Students should properly make use of the Sports & Games facilities provided by the College.

During the class hours, no indoor games will be entertained. Every student shall undergo Medical Examination every year without fail.

FOUNDERS DAY

26th December is the birthday of the Founder President Dr. Kurunji Venkatramana Gowda. This day will be celebrated as the Founder's Day.

ACADEMIC TERMS (PU SECTION)

The academic terms for the year 2018-19 are as follows:

1. Commencement of II PUC classes after the vacation	02-05-2018
2. Commencement of I PUC classes	24-05-2018
3. First term Examinations commence	25-07-2018
4. Mid Term Examinations	27-09-2018
5. Mid Term vacation	7-10-2018 to 21-10-2018
6. Annual Examinations for I PUC	08-02-2019
7. Last working day	31-03-2019
8. Vacation	01-04-2019 to 29-05-2019

IMPORTANT EVENTS FOR 2018-19

1. Formation of student council
2. Inauguration of Student Council
3. Commencement of I Term Examination
4. Annual Sports Day
5. College Day
6. Commencement of II term Examination

HOSTEL

Hostel for men and women is provided separately which is situated in the College premises.

1. For all certificates such as Transfer Certificate, Conduct Certificate, Date of Birth Certificate etc., Applications are to be submitted in writing containing the following particulars along with the prescribed fees.
 - a) Student's name (in block letters)
 - b) Date of the joining the College and the class to which the student was originally enrolled.

- c) The Class in which the student was studying at the time of leaving and his/her Roll Number
 - d) The Pre-University Examinations passed with Register number
 - e) Month and Year of passing
2. If the Certificate is to be sent through Post, a Postage of Rs.30/- will have to be paid by the applicant.

INSTRUCTIONS TO PARENTS AND GUARDIANS

1. Parents and Guardians are earnestly requested to keep in touch with the principal from time to time regarding the progress and conduct of their children and to meet the Principal at least once in a month to ascertain their progress and conduct of their child.
2. They are also informed to refer the College Calendar for the dates of payment of fees etc., by their son / daughter.
3. If any other information is required by Post, self-addressed stamped envelope is to be sent to the principal with required particulars. All correspondence should be addressed to the following.

THE PRINCIPAL

Nehru Memorial Pre-University College
Kurunjibhag 574327, Sullia, D.K
9449954247

FACILITIES AT KURUNJIBAGH : **COMMUNICATION FACILITIES**

- STD Booths and public call office booths which are open on 24 hours a day have been installed at the campus premises. All the hostels are provided with telephone facilities in floor.
- There is a Sub Post Office in the campus for providing ordinary, and Speed post facilities for students as well as faculty.
- Latest facilities like Internet, E-mails, Remote Login, browsing, World Wide Web etc., are made easily available for the use of students and faculty.

MEDICAL FACILITIES

Medical facilities are provided to the students at our medical College and Dental College Hospitals within the campus itself.

OTHER FACILITIES IN THE CAMPUS

College Buses
Power House
Nandini Milk Parlor

BANK FACILITIES

Branch of Canara Bank

Extension counter of Karnataka Bank and ATM facility, ICICI Bank, Canara and Syndicate Bank.

TRAVEL

Plenty of Buses fly from Sullia to port city Mangalore and Sullia to Bangalore (Via Madikeri & Hassan).

Sullia can also be reached through Railways. The nearest Railway stations are in Mangalore and Kasaragod from where one can travel easily to reach places like Mumbai, New Delhi & Chennai.

The nearest Airport is at Bajpe near Mangalore City and has daily flights to & from Mumbai, Chennai and Bangalore.

STAFF MEMBERS

Mrs. Mamatha K., Principal, *MA, B.Ed., M.Phil., PGDipEng.* 9449954247

KANNADA

Miss. Baby Vidya P. B., *MA, B.Ed.* 9731893899
Lect. in Kannada

ENGLISH

Mr. Laxman M., *M.A., B.Ed.* 9900199489
Lect. in English

HINDI

Mrs. Rajeshwari A. *MA* 8861779354
Lect. in Hindi

ARTS

Mr. Hareesha C., *MA* 9535623673
Lect. in History

Mrs. Mamatha K., *MA, B.Ed., M.Phil., (PGdip.Eng)* 9449954247
Lect. in Political Science

Mrs. Reshma M. M., *MA* 9481511506
Lect. in Sociology

Mr. Vinaya N. B. *M.A, B.Ed* 9686982539
Lect. In Economics

COMMERCE

Mrs. Savithree K., *M. Com, KSET* 9480199647
Lect. in Commerce

Miss. Harshitha A.B, *M. Com* 9480933985
Lect. in Commerce

COMPUTER SCIENCE

Miss. Pranamya L. *M.sc* 9480339107
Lect. in Computer science

SCIENCE

Mr. Damodara P., *M.Sc* 9481757875
Lect. in Physics

Mrs. Rathnavathi. B., *M.Sc,B.Ed* 9945121577
Lect. in Chemistry

Mr. Kishorkumar N., *M.Sc, B.Ed* 9743128307
Lect. in Mathematics

Ms. Vinutha, *M.Sc.,B.Ed* 7204904497
Lect. in Biology

PHYSICAL EDUCATION DEPARTMENT

Mr. Nagaraj Naik. *B.A, B.P.Ed,M.P.Ed* 9008781185
Physical Director

NON-TEACHING STAFF

Mrs. Jayalakshmi A.K., 944956835
S. D. A.

Udaya H.T., 9743258351
Ast. Accountant

Mrs. Saritha M. 9611092378
Office Assistance

Mrs. Jayanthi G. 9483074879
Lab Assistance

Mrs. Nethravathi 9535436922
Lab Assistance



LEAVE NOTE

Name: _____
Class & Section: _____

Roll No. : _____ Name of the Academic Adviser _____

[illegible]

TIME TABLE

Name : _____ Class : _____ Year 2018-2019

Working Days	9-00 - 10-00	10-00 - 11-00	11-00 - 12-00	12-00 - 1-00	1-00 - 2-00	2-00 - 3-00	3-00 - 4-00
					LUNCH BREAK		